

Memo to:

Mr. Al Grieshaber, City Manager

Mr. Doug Jewell, Mayor, City of Grantville

From: Ruby Hines, Grantville Kiwanis Member

Re: St. Jude Walk-A-Thon

Date: September 14, 2019—9:00-11:00 (Rain Date: September 21, 2019 9:00-11:00)

Grantville Kiwanis Club would like to request that the police department and the City of Grantville close the following streets on Saturday, September 14, 2019 (Rain Date: September 21, 2019) for the St. Jude Walk-A-Thon: 329 Griffin Street, Main Street, and LaGrange Street.

The route/walk will begin at 329 Griffin Street (Clements Malcolm Recreation Center) and continue on Griffin Street to Main Street. Participants will turn left onto LaGrange St., pass the package store, make a U-turn on LaGrange Street, and then follow the same route back to 329 Griffin Street.

Grantville Kiwanis is sponsoring this event to raise funds for children who have been diagnosed with cancer. Also, this event will be advertised via our local media, flyers, churches, Facebook, and by word of mouth.

CITY OF GRANTVILLE
APPLICATION FOR SPECIAL EVENT PERMIT

(Please Print or Type All Information)

Revised 1/08/2006

Return completed application and other required forms and information to: City of Grantville, P.O. Box 160, 123 LaGrange Street, Grantville, Georgia 30220. For assistance or information please call 770/583-2419.
REFER TO THE SPECIAL EVENTS ORDINANCE FOR SPECIFIC REGULATIONS

| | | |
|--|--|--|
| Name of Event: <i>St Jude Walk - A-thon</i> | | |
| Type and Purpose of Event (Check all that apply): | | |
| <input type="checkbox"/> Festival | <input type="checkbox"/> Rally/Demonstration | <input checked="" type="checkbox"/> Race/Walkathon |
| <input type="checkbox"/> Concert/Street Dance | <input type="checkbox"/> Sale/Auction | <input type="checkbox"/> Fireworks |
| <input type="checkbox"/> Parade/March | <input type="checkbox"/> Sidewalk Exhibit | <input type="checkbox"/> Other (specify) |
| Purpose/Description of Event (attach additional sheets if needed): | | |
| <i>Raise funds for St Jude Hospital</i> | | |
| Name of Director/Sponsor ("Producer"): | | |
| <i>Grantville Kiwanis - Meet at Clements Malcolm Rec Center</i> | | |
| Complete Address: | | |
| <i>329 Griffin St. Grantville Ga</i> | | |
| Telephone: (Work): <i>770-583-2781</i> (Home): <i>770-583-2781</i> | | |
| * * Attach additional sheet(s) listing Contact information for ALL individuals and/or organizations sponsoring the event. . . include name, complete address, & phone numbers) | | |
| Date(s) and Time(s) of Event (including time for set up prior to, and clean up following, the event) : | | |
| <i>September 14, 2014 - 9:00 - 11:00 Rain date: September 21, 2014 9:00 - 11:00</i> | | |
| Location(s) of Event (be specific): | | |
| <i>329 Griffin St. Clements Malcolm Center</i> | | |
| Peak Crowd/Estimate: | | |

* * Attach executed "Waiver and Indemnity Agreement"

* * Attach Map(s) and Plans showing the following:

1. A site plan showing the layout of the event area, showing the event production area in detail, and specifying the boundaries of the overall event assembly area, including portable toilets to be provided, and show the number of such toilets at each location.
2. Any street closings requested, which streets, who will guard the closed streets, dates and times of closing.
3. Two copies of a drawing with dimensions showing the proposed location of temporary activities, traffic patterns and curb cuts and compliance with Special Events Ordinance.
4. Any temporary outdoor structures proposed to be erected, describing them in detail.
5. Any signs or banners proposed to be erected, giving details.
6. Whether a parade is planned, the time, location and anticipated number of participants. (See "Grantville Parade Ordinance")
7. Any entertainment planned, giving details as to nature, time & place of such entertainment.

8. All street vendors to be involved, giving details, including specifically contracted or regularly licensed vendors.
9. How the applicant proposes to insure the cleanup of the area, including the following information:
 - a. The applicant shall provide detailed plans regarding the following:
 - i. The number, volume and location of containers within the event assembly area for the collection and disposal of solid waste generated by the proposed outdoor festival.
 - ii. The number, volume and location of containers within the event assembly area for the separate collection, removal and recovery of recyclable materials generated by the proposed outdoor festival.
 - b. For any special event required to provide private solid waste collection, the applicant shall provide the name and contact information of the private company contracted for the collection, removal and disposal of solid waste and recyclable materials from public event area.
10. An access plan for all internal emergency services for the festival, specifying how emergency vehicles will reach and leave the site.
11. A specific plan for internal security for the festival, specifying the number of off-duty law enforcement personnel and private security guards which the applicant plans to hire, what arrangements the applicant has made for hiring them, and details of the plan for payment. The internal security plan shall specify that the number of off-duty law enforcement personnel hired by the applicant shall be the same or more than the number of private security guards hired for such purpose. At the option of the applicant the security forces under the internal security plan may be comprised entirely of off-duty law enforcement officers. This section shall not preclude the use of "t-shirt" security in the event production area in addition to personnel mandated herein. "T-shirt" security may be in addition to but may not be in lieu of the required off-duty law enforcement personnel or private security personnel. In the hiring of off-duty law enforcement personnel, the applicant shall give priority to the City of Grantville law enforcement personnel.
12. The internal security plan must show that all off-duty law enforcement personnel to be used for internal security are POST-certified and have jurisdictional authority in the festival area, and that all private security personnel contracted for by the applicant are employed by companies licensed by the State of Georgia Board of Private Detective and Security Agencies. In addition, the internal security plan must list all persons who participated in creating the internal security plan and shall certify that no current city employees participated in creating the internal security plan.
13. Utility services such as electrical power or water will be required, specifying the amount and type, and stating the applicant's proposal, if any, for obtaining such services.
14. Any electrical wiring proposed to be installed, specifying installation details.
15. Whether the applicant intends to gate the festival and charge an admission fee, specifying the amount of the fee and details as how the applicant proposes to gate the festival.
16. A certification by applicant that a notice of intent to hold a special event has been sent by registered mail or by hand delivery to the City of Grantville. A copy of this notice without the attachments shall be attached to the application. If delivered by hand, a receipt must be obtained and attached.
17. The applicant shall be provided with a copy of all ordinances deemed applicable to the conduct of an outdoor festival at the time of receipt of application.

WAIVER AND INDEMNITY AGREEMENT

In consideration of being permitted by the City of Grantville to host a Special Event or Parade (the "Event"), the undersigned hereby covenants and agrees that the City of Grantville, their officials, officers, employees, agents, members, representatives, volunteers or their respective insurers (collectively referred to hereafter as the "City of Grantville") shall not be liable for any loss, damage, injury or liability of any kind to any person or property caused by, arising from, or in any way related to, the Event, nor shall the City of Grantville be liable for any loss, damage or injury from any cause whatsoever to the property or person of the undersigned or any of its employees, agents, affiliates, representatives, invitees, licensees or other persons attending or affected in any way by the Event.

Notwithstanding anything to the contrary herein contained or irrespective of any insurance carried by the undersigned for the benefits of the above enumerated entities, the undersigned agrees to protect, indemnify, covenant not to sue and hold the City of Grantville harmless from and against any and all costs, expenses (including, without limitation, attorney's fees), damages, losses, actions, causes of actions, fees or liabilities of any nature arising out of or in any way related to the Event.

If executing this agreement on behalf of a business or organization of any kind, the undersigned affirms that he or she has the authority to sign on behalf of said business or organization and to legally bind said business or organization.

Ruby Hines
Signature

7/3/2019
Date

Ruby Hines
Print Name

Sworn to and subscribed
Before me this ___ day of
_____ 20__.

Grantville Luwans
Business or Organization Name

Past President Member
Title and Position with Business or Organization

Notary Public, State of Georgia
My Commission Expires:
